

Create an LWCC Moodle Account and Enrol in a Course

*Access Moodle at https://lwims.ca/

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Create New Account

1. From the Home page, click the Log in button in the top right corner.



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2. Click Create new account button.

Log in to Living Water Counselling Centre	
Username	
Password	
Log in	
Lost password?	
Is this your first time here?	
For full access to this site, you first need to create an account. Create new account	
Some courses may allow guest access Access as a guest	
Cookies notice	?

3. Enter your information in the fields.

Username 🖲	
The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as as $*, -$, or #	
Password 🔮	
Email address	
Email (again)	
First name	



4. Scroll down and click Create my new account button.

	Password 😣		^
	Email address 🟮		
	Email (again) 🕕		
			h
	First name 0		
	_		
	Last name		
	City/town		
	Country		
	Select a country 🔶		
_~			
	Create my new account Cancel		
	Required		
		?	
			Y
5. Click Continue.			

Living Water Cour	elling Centre		
an email should have been sent to you	ddress at		
t contains easy instructions to comple	rour registration.		
f you continue to have difficulty, conta	the site administrator.		
		ntinue	

6. Now, log into the email you used to sign up and look for the account confirmation email from Moodle.



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7. Open the email and click the link inside.



8. Click Continue. Your account has been created.

LWCC	Home Dashboard My courses	A 9	SZ	~

Living Water Counselling Centre



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Login

1. Click the Log in button in the top right corner.



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2. Enter your username and password.

Log in to Living Water Counselling Centre	
Lost password?	
Is this your first time here? For full access to this site, you first need to create an account. Create new account	
Some courses may allow guest access Access as a guest	
Cookies notice	?

3. Click the Log in button or press Enter on the keyboard. If it is your first time logging into Moodle, user tours will appear to help you familiarise yourself with the site.



Log in to Living Water Counselling Centre Username Password Log in	
Is this your first time here? For full access to this site, you first need to create an account. Create new account	
Some courses may allow guest access Access as a guest Cookies notice	?

Logout

1. Open the account dropdown in the top right corner.

LWCC	Home Dashb	oard My courses	s Site administration	Edit mode
			Living Water Counselling Centre Home Settings Participants Reports Question bank More ~ Available courses	$\overline{\uparrow}$
			Women's Support Group 🔎	

2. Click Log out.



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Self Enrol in a Free Course

1. From the Home page, click into the course you want to join. Make sure the course has self-enrolment enabled (ask the instructor if not).

Living Water Counselling Centre	
Available courses	
Women's Support Group 🔒 📲	
Teacher: LWCC: Admin	

2. If the course has guest access, click Enrol me in this course. Otherwise, continue to step 3.

LWCC Home Dashboard My courses		▲ ● SZ ~
× ✓ General Announcements	Women's Support Group	
Test V Topic 1 V Topic 2	General	Collapse all
∨ Торіс 3 ∨ Торіс 4	Announcements	
	 Topic 1 	Mark as done
	 Topic 2 	
	∨ Торіс 3	?

3. Enter an enrolment key if needed and then click Enrol me.

<u> 泉源 輔 導 中 心</u> Tableg Warr Counseling Centre Home My dashboard My courses Content bank	.↓ .↓ .sz ~
情緒調適網上講座	_
Enrolment options	
Image: Second	
儒 <u>建開始線上講座</u> 善於鏡頭博梅,對生活中的矛盾和專件司話的博維反應	?

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Self Enrol in a Paid Course

1. From the Home page, click into the course you want to join. Paid courses have a money icon next to the name.

	Available courses Women's Support Group Ø Tracher: LWCC Admin	
Click S	elect payment type.	2
	Enrolment options	

3. Click Proceed.

LWCC Home Dashboard My courses		Select payment type ×	•	sz v
	Women's 2 Enrolment Women's Support G Teacher	PayPal PayPal is an authorised payment gateway provider for processing credit card transactions.		
				?

4. Select either PayPal if you have an existing PayPal account or Debit or Credit Card if you do not have a PayPal account.

LWCC Home Dashboard My courses	X	🌲 🗩 (SZ) 🗸
Women's 1	PayPal	
Enrolment	Debit or Credit Card	
Women's Support G	Powered by PayPal	
Teachei M	Cost: CAD 1.00	
	Proceed Cancel	
	CAD 1.00	
	Select payment type	
		•

a. PayPal → Enter your PayPal credentials in the pop-up and then click Log in.

LWCC Home Dashboard My courses		
	Log in to your PayPal account - Google Chrome	
Women's	paypal.com/checkoutnow?sessionID=uid_9d77e3e51e_mja6mza6ndg&	
Women's .	>	
Enrolment	7	
Women's Support Gr	Pay with PayPal	
Teache	With a PayPal account, you're eligible for Purchase Protection and Rewards.	
	Email or mobile number	
	Forgot password?	
	Log In	
	or	
	Pay with a credit or Visa Debit card	



Select or add a payment card and then click Complete Purchase.

 b. Debit or Credit Card → Fill in all payment information and then click Buy Now.

LWCC Home Dashboard My courses	×	▲ ● SZ ~
Women's S	Debit or Credit Card	
Enrolment	× 1	
Women's Support Gr	Card number Expires Security code	
<u>i</u>	Billing address 😹 🗸	
	First name Last name	
	Postcode	
	+44	
	You acknowledge the <u>forms</u> of the service PayPal provides to the seller and agree to the <u>Procey Statement</u> . No PayPal account	
	required.	2